



Coláiste Dún an Rí

Kingscourt, Co.Cavan

Principal: Fergal Boyle

Deputy Principal: Tara Mullan

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Name of school	Coláiste Dún an Rí
Date of Board of Management meeting	14 November 2023

Information for reporting to Parents following meeting of the Board:

Agenda:

1. Chairperson's Welcome
2. Approval of Minutes of previous meeting
3. Matters Arising
4. Conflict of Interest
5. Correspondence
6. Principal's Report
7. Teaching and Learning Report - Review of Junior Cert Results
8. Child Protection Report from Principal
9. Attendance Report
10. Health and Safety
11. Financial Report
12. School Policies
13. Parents' Council Report
14. AOB
15. Date of next meeting
16. Agreed Report

Approval of Minutes of Previous Meeting

The minutes of the previous meeting were approved

Matters Arising

No matters arising

Correspondence:

The principal detailed relevant correspondence to the Board including DES Circulars, correspondence from the State Examinations Commission and CMETB.

Principal's Report covered the following

- Looking at our Schools
- Subject Inspection – Science and Biology
- Current Enrolment
- Projected First Year Enrolment
- Behaviour Management
- Junior Cycle Results

- Assistant Principal Annual Review
- Musical
- Additional Accommodation
- Extra-Curricular Activities.

The Report on Teaching and Learning covered the following:

- Review of Junior Cert Results
- Target setting for Junior Cert levels and results.
- Feedback from Inspectors on inspection of Science and Biology

Report on Attendance

- The principal reported on current attendance rates and referrals to TESS

Health and Safety

- All systems and checks in place
- Service arrangements completed
- Risk Assessments for each room have taken places also

Child Safeguarding

- Secretary reported to the Board on Child Safeguarding in line with Children First and DES guidelines

Report on Antibullying Procedures

- Principal reported on antibullying procedures.

Policies

- CMETB Keyholder Policy
- CMETB Lone Workers Policy
- CMETB Recruitment and Selection Policy and Procedures
- CMETB Grievance Procedure
- CMETB Peer to Peer Employee Relations Procedure
- CMETB Grievance Procedure MOU
- CMETB Hospitality, Entertainment and Gifts Policy
- CMETB Staff Handbook 2023

Finance

- Financial Matters detailed for the Board including Parents Association Accounts and approved by the Board.

Parent Council Report

- Parents Association AGM took place on Thursday 9 November. The officers are:
- Chair: Ciara McKeon
- Vice Chair: Frances O'Reilly
- Secretary: Louise McCormack
- Asst Secretary: Mairead Carolan
- Treasurer: Beth White

- Asst Treasurer: Martina Duffy
- Board complimented the work of the PA with regard to the Golf Classic fundraiser which helped fund the musical. The Board also thanked all the sponsors.

Student Council Report

- Elections for a new Student Council have taken place and the council have had a number of meetings. The principal is meeting the Council this week to discuss their involvement in the school.

AOB

- Date of next meetings:
Tuesday 16th January 2024
Tuesday 12 March 2024
Tuesday 28th May 2024